



NEW STUDENT

1 of 2 pages March 8, 2011

Napa Valley Ballet 2010-2011 Student Registration

Please complete both sides of form to attend class

To enroll please return with \$40 registration fee per family plus tuition.

Napa Valley Ballet PO Box 4256 Napa, California 94558

707-294-8820 NapaValleyBallet@yahoo.com

Trial Class Date _____

Tuition Paid _____

Registration Paid _____

Yahoo Entered _____

Data Entered _____

Class Placement _____

Date: _____ Last Name (Student): _____ First: _____

Birth Date/Age: _____ School: _____ Grade: _____

Home Address: _____ City: _____ Zip: _____

Self **Mother/Guardian**

Person responsible for tuition payments

Last Name: _____ First: _____ Email: _____

Home Phone: _____ Work: _____ Cell: _____

Employer: _____ Address: _____

Father/Guardian

Person responsible for tuition payments

Last Name: _____ First: _____ Email: _____

Home Phone: _____ Work: _____ Cell: _____

Employer: _____ Address: _____

Other Emergency Contact

Name: _____ Relationship: _____ Phone: _____

Medical Information

Doctor: _____ Phone: _____ Hospital Preference: _____

Address: _____ City: _____ Zip: _____

Insurance: _____ Insurance Number: _____

Medical Issues/Allergies/Injuries _____

Other Activities _____

How did you find us? Referral (please let us know who we can thank for the referral) _____

Flyer Web Search Event _____ Other _____

NVB is a non-profit school uniquely managed and operated by our families. It is requested that each family volunteer their time and talents to our operation and spring performance.

Once enrolled, you will be provided with a package that includes lots of information about the school and a Volunteer Participation Form to be filled out once you settle into your classes.

Welcome to Napa Valley Ballet!

General Policies and Information for Napa Valley Ballet School

DRESS CODE: (please see the *General Information Dress Code and Tuition sheet for details*). NO JEWELRY OR WATCHES are to be worn in the classroom and NO GUM is allowed. Students should be properly attired before entering the classroom. Students should wear a cover-up over ballet attire when they arrive and leave the studio. The art of ballet is a form of discipline and the required dress code should be followed and respected by each student.

ATTENDANCE: Students are expected to attend their classes on a regular basis. Please Notify the school by phone if a student is unable to attend a class. A make-up class will be allowed if taken within 30 days from the missed class. The school will notify you of the proper class time and level for the make-up. If students desire to perform in a recital, there will be restrictions as to the number of classes that may be missed prior to the performance. **REFUNDS ARE NOT GIVEN FOR MISSED CLASSES.**

PUNCTUALITY It is important that students arrive on time and are ready to dance at their scheduled class time. A student will not be allowed to participate in class if they arrive more than 15 minutes late unless they have prior approval of the instructor. They must sit quietly and observe for the remainder of the class. Please do not make it a regular occurrence to pull a student out early from class as it is disruptive to the other participants and the student does not benefit from taking a partial class.

DISCONTINUANCE: It is assumed that a student is enrolled in the school and tuition payment is due one week prior to each new quarter. If a student is stopping classes a two-week notice must be given in writing. Tuition must be paid in full for each quarter in order for a student to continue classes for the new quarter; unless prior arrangements have been made with the Artistic Director.

DROPPING OFF/PICKING UP: Students should not be dropped off more than 15 minutes before class. Students under 12 should remain in the lobby and supervised until the instructor indicates that it is time for the students to enter the classroom. Students should not be picked up more than 15 minutes after class and should remain in the lobby until their ride arrives.

POINTE WORK: Students wishing to dance on pointe must be recommended by the Artistic Director, and commit to at minimum of 3 ballet classes per week.

TUITION POLICY: A non-refundable Annual Registration fee of \$40 per family and payment of quarterly tuition are due prior to attending the first class. Tuition is based on a 10-month calendar and due in quarterly installments 1 week prior to the new quarter. Tuition is non-refundable once classes have begun. Exceptions due to special circumstances may be considered. Families with more than one child enrolled at the higher tuition and 90% tuition for siblings. **Tuition covers costs of classes only and does not cover costs for master classes, performance fees, costume fees, etc. Additional costs will apply if you choose to participate in these additional activities. NVB must be notified of withdrawal in writing.**

PLEASE NOTE: A \$20.00 late fee will be applied if tuition is not paid by the due date and there is a \$20.00 returned check fee.

DISCIPLINE POLICY: Should a student be tardy, not following dress code or disrespectful in any way: **Warning #1:** If a student is late, disrespectful or not in proper dress, the teacher will speak to them privately after class. **Warning #2:** A meeting will be made with student, parents, teacher and Artistic Director to discuss problem and a solution. **Warning #3:** If the negative behavior continues, without correction from the student, or support from the parents, NVB may suggest that our program is not the best fit for the student.

NON-DISCRIMINATION POLICY: The Napa Valley Ballet school admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs

STUDENT FILE BOX/COMMUNICATION: Please check the file box when you are in the lobby for correspondence from the school. Each instructor has a file so please use this file box to communicate with your instructors by leaving notes or messages. We ask that you try not to talk to instructors in between classes, as they need time to prepare themselves and their lessons before each class. Every student is entitled to receive his/her full instruction time. You may also leave a message on the school phone (707-294-8820) if you would like to communicate in person. Email will also be a primary means of correspondence - please direct any new contact information to napavalleyballet@yahoo.com.

PHOTOGRAPHY MODEL RELEASE Occasionally photographs are taken in classes and during our performances or events for use on our website and in promotional materials. Below is a release form that allows us to use these images to promote the school.

I, _____ release any claims on photos or videos taken of my child/ward, _____ while participating at any Napa Valley Ballet event, performance, class, etc. and agree that Napa Valley Ballet has permission to use these photos for its own promotional purposes. _____ (initial)

Parent/Guardian Signature: _____ Date: _____

I have read and understand the **General Policies of the Napa Valley Ballet School** and am aware of the dress code required by all students who are attending. I understand that any student whose work does not merit advancement or is unable to commit to the required class schedule will not be enrolled into the next level of achievement

Student Signature: _____ Date: _____ Parent/Guardian Signature: _____ Date: _____

LIABILITY WAIVER: I hereby waive any claim or claims against the **Napa Valley Ballet School**, it's agents and/or employees, for personal injury to myself or my child while participating in this program. I further agree to indemnify and hold harmless the **Napa Valley Ballet School**, it's agents and/or employees from any claim or claims for personal injury or property damage against said entity, arising from any activity by my children or myself, which causes such injury or damage. I hereby authorize qualified physicians or other health care professionals to render medical treatment, care or hospitalization that they may deem necessary for my child in case of accident or injury during participation in this program. I agree to assume any and all financial responsibility for the participant.

Parent/Guardian Signature: _____ Date: _____